

SMALL EQUIPMENT MECHANIC I (304-01)

SALARY: \$31,512.00 - \$42,411.20 annually, plus liberal fringe benefits

THE POSITION

This is semi-skilled and skilled work in the servicing, fabrication, maintenance and repair of small equipment employed in the turf maintenance operation.

Work assignments may include welding, acetylene burning and brazing, steel fabrication of parts and equipment. Employees are required to be proficient in several aspects of the mechanical trades involved in repair and maintenance of turf equipment. Assignments are received orally from a mechanic of a higher grade or supervisor. Work is performed independently but may be inspected while in progress or under completion by a mechanic of a higher grade.

NOTE: The duties of this position will include all of those duties set forth in the official job description.

THE REQUIREMENTS

1. Have successfully graduated from a standard high school or trade school or possess a G.E.D. certificate from a recognized institution.
2. Possess at least one (1) year paid work experience in mechanical maintenance and repair work.
3. Additional qualifying work experience may be substituted on a year-for-year basis for up to two (2) years of educational requirements.

THE EXAMINATION

Depending on the number of applicants and the quality of their education and experience, the examination may consist of one or more of the following tests: Evaluation of Training and Experience, Oral Interview, Written Examination, or other assessment method. Applicants must attain a minimum score of 70 in each part of the examination in order to qualify. All successful applicants will be required to pass a medical examination, including drug screening, prior to appointment.

NOTE: If the position warrants, candidates may be required to successfully pass a polygraph examination prior to employment.

NOTE: ALL APPLICANTS MUST COMPLETE A STANDARD EMPLOYMENT APPLICATION AND SUPPLEMENTAL QUESTIONNAIRE.

HOW TO APPLY

Official City of Fort Lauderdale applications will be accepted and received at the Human Resources Division, City Hall, 100 North Andrews Avenue – 3rd Floor, Fort Lauderdale, Florida, up to **4:00 p.m., Tuesday, December 9, 2003**, or if postmarked no later than **12:00 midnight, December 9, 2003**.

Name _____ Social Security Number _____

**CITY OF FORT LAUDERDALE
SUPPLEMENTAL QUESTIONNAIRE FOR
SMALL EQUIPMENT MECHANIC I (304-01)**

Complete the following information regarding your employment experience. Please answer **ALL** questions even though you may have already supplied some of this information on the standard employment application. This information is necessary to evaluate your training and experience. If more space is needed, attach additional sheets using this format.

1. List all irrigation mechanical/repair or safety training courses you have completed. Include date and place where the course was taken.

2. List all mechanical repair or safety certificates you possess. _____

3. Do you have at least one (1) year of paid experience in mechanical maintenance and repair?
Yes _____ No _____

4. Describe your work experience repairing and maintaining two-cycle engines. Include a list of the type of equipment you have repaired. (Ex: lawnmower, edger, blower, etc.)

5. What percentage of your total work time is spent repairing or maintaining two-cycle engines?
_____ %

6. Describe your work experience repairing and maintaining other types of equipment.

7. Describe your work experience in welding and fabrication of parts or equipment.

8. Describe your procedure for inventory control and maintenance/repair records.

My signature affirms that all information contained in this supplemental questionnaire is true to the best of my knowledge and that I understand that any misstatement of fact may result in disqualification or dismissal.

Signature

Date